

<b>USAF HAZARD REPORT</b>		HAZARD REPORT NO. (Assigned by safety office)  <i>Leave Blank</i>	
<b>HAZARD</b> (To be completed by individual reporting hazard.)			
TO: CHIEF OF SAFETY (Organization and location)  501 CSW/SE, RAF Alconbury (501CSWSE.alconbury.af.mil)		FROM: (Optional – Name, Grade and Organization)  Optional	
TYPE – MODEL, SERIAL NUMBER, A.G.E./MATERIAL/FACILITIES/PROCEDURE OR HEALTH HAZARD INVOLVED  - What is the hazard? Check to verify if the hazard can be corrected at the lowest level; contact your Supervisor, Facility Manager and Civil Engineering. Ref: AFI 91-202, USAF Mishap Prevention Program. - Provide all the details of the potential hazard, if applicable, include manufacturer name, serial/model number.			
DESCRIPTION OF HAZARD (Date, Time, SUMMARY – Who, What, When, Where, How)  - Provide a detailed description of the hazard - Provide exact location of the hazard - Provide photos if possible  <b>Hazard Reporting Overview:</b> Commanders must ensure an AF Form 457, <i>USAF Hazard Report (HR)</i> is available to all personnel. (AF Form 457 available on <a href="http://www.e-publishing.af.mil">http://www.e-publishing.af.mil</a> ). Any person assigned, attached or under contract to the Air Force may report a hazard. A hazard report may be submitted on any event that includes hazards, unsafe procedures, practices or conditions that affects flight, ground, weapons, systems or space safety. Report hazards to the responsible supervisor or consult the local Wing Safety office for guidance.  Note: 1). If the hazard presents imminent danger, the supervisor or individual responsible for that area will take immediate action to mitigate or eliminate the hazard to protect personnel or property. 2). Report hazards that cannot be eliminated immediately to the installation safety office via the AF Form 457, by telephone, e-mail or in person.  Contact 501 CSW Safety at DSN 268-3834/3837 with any questions. Wing Safety is located on RAF Alconbury, Bldg 657, Room 103 and 104.			
RECOMMENDATIONS (Originator – Not Mandatory)  You may provide a recommendation (not mandatory).			
DATE RECEIVED  <i>Leave Blank</i>	REVIEWING PERSON (Typed or printed name, grade, and position or title)  <i>Leave Blank</i>	SIGNATURE  <i>Leave Blank</i>	DESIGNATED OPR  <i>Leave Blank</i>
DATE FORWARD  <i>Leave Blank</i>			SUSPENSE DATE  <i>Leave Blank</i>